



# 2015 USPS Postal Information

When mailing through the U.S. Postal Service, getting it right is imperative. A piece folded incorrectly or sized unconventionally can cost you dearly in postage. That's where the experts at Prisma can help. Our in-house consultants can review your mail piece to ensure it meets postal requirements. Processing over 2 million pieces a month... we know mail. And we can help you.

## FIRST-CLASS MAIL RATES

NON-AUTO (Under 1 oz.)	LETTERS	CARDS	FLATS
Metered Single Piece (Machinable Letter)	48¢		
Stamped Single Piece (Machinable Letter)	49¢	34¢	98¢
Presorted (Machinable)	46¢	29.3¢	81.5¢
AUTOMATION (Under 2 oz.)	LETTERS	CARDS	
Mixed AADC	43.5¢	27.8¢	
AADC	40.6¢	26.5¢	
3-digit	40.6¢	26.5¢	
5-digit	38.1¢	25.1¢	

## STANDARD MAIL RATES

AUTOMATION (Under 3.3 oz.)	LETTERS*	FLATS*
Mixed AADC	30.1¢	55.3¢
AADC	27.9¢	52.4¢
3-digit	27.9¢	47.2¢
5-digit	26.1¢	38.6¢
CR Basic	29.5¢	29.5¢
CR High Density	21.3¢	24.3¢
CR High Density Plus	21¢	23.8¢
CR Saturation	19.8¢	21.1¢

## NON-PROFIT MAIL RATES

AUTOMATION (Under 3.3 oz.)	LETTERS*	FLATS*
Mixed AADC	18.3¢	40.4¢
AADC	16.1¢	37.5¢
3-digit	16.1¢	32.3¢
5-digit	14.3¢	23.7¢
CR Basic	21.6¢	21.6¢
CR High Density	13.4¢	16.4¢
CR High Density Plus	13.1¢	15.9¢
CR Saturation	12.1¢	13.1¢

### \*Drop shipment discounts

NDC Discount: 3.4¢, SCF Discount: 4.4¢

## PHOENIX METRO (LOCAL RATES) | STANDARD MAIL RATES

AUTOMATION (Under 3.3 oz.)	LETTERS*	FLATS*
ADC	23.5¢	48.0¢
3-digit	23.5¢	42.8¢
5-digit	21.7¢	34.2¢
CR Basic	25.1¢	25.1¢
CR High Density	16.9¢	19.9¢
CR High Density Plus	16.6¢	19.4¢
CR Saturation	15.3¢	16.6¢

## PHOENIX METRO (LOCAL RATES) | NON-PROFIT MAIL RATES

AUTOMATION (Under 3.3 oz.)	LETTERS*	FLATS*
ADC	11.7¢	33.1¢
3-digit	11.7¢	27.9¢
5-digit	09.9¢	19.3¢
CR Basic	17.1¢	17.1¢
CR High Density	08.9¢	11.9¢
CR High Density Plus	08.6¢	11.4¢
CR Saturation	07.6¢	08.7¢

## EDDM - EVERY DAY DIRECT MAIL

Standard	16.7 - 21.2¢
Nonprofit	08.7 - 13.1¢
No mailing list required.	

## Have more questions?

For assistance with your mailing needs, talk with your Prisma Account Executive or call 602 243 5777 or 800 379 5777.



**SIZES AND SPECIFICATIONS**

**FIRST CLASS POSTCARDS**

	<b>MIN</b>	<b>MAX</b>
Height	3.5"	4.25"
Length	5"	6"
Thickness	.007"	.016"
Weight: max weight 3.5 oz.		

**LETTERS (ALL CLASSES)**

	<b>MIN</b>	<b>MAX</b>
Height	3.5"	6.125"
Length	5"	11.5"
Thickness	.009"	.25"
Weight: max weight 3.5 oz.		

**FSM (FOLDED SELF-MAILERS)**

	<b>MIN</b>	<b>MAX</b>
Height	3.5"	6"
Length	5"	10.5"
Thickness	.009"	.25"
Weight: max weight 3 oz.		

*A folded self-mailer is formed of panels that are created when one or more unbound sheets of paper are folded together and sealed to make a letter-size mailpiece. The spine needs to be on the bottom edge unless it's designed as an oblong FSM then the spine is on the leading edge.*

Paper basis weight - Book grade  
70lb minimum for pieces weighing 1 oz or less  
80lb minimum for pieces weighing over 1 oz

**BOOKLETS/SLIM JIMS**

	<b>MIN</b>	<b>MAX</b>
Height	3.5"	6"
Length	5"	10.5"
Thickness	.009"	.25"
Weight: max weight 3 oz.		

*Booklets consist of bound sheets or pages; bound by staples or glue. The spine needs to be on the bottom edge unless it's designed as an oblong booklet then the spine is on the leading edge.*

**AUTOMATION COMPATIBLE FLAT-SIZE MAIL**

	<b>MIN</b>	<b>MAX</b>
Height	6.125"	12"
Length	11.5"	15"
Thickness	.25"	.75"
Weight: under 13 oz (FC) under 15.99 oz (STD)		